

<b>COMMITTEE</b>	<b>LICENSING</b>
<b>DATE</b>	<b>9<sup>th</sup> of October 2008</b>
<b>TITLE OF THE REPORT</b>	<b>FOOD SAFETY SERVICE DELIVERY PLAN 2008/09</b>
<b>RECOMMENDATION</b>	<b>TO APPROVE THE FOOD SAFETY SERVICE DELIVERY PLAN FOR 2008/09.</b>
<b>AUTHOR</b>	<b>HEAD OF ADMINISTRATION AND PUBLIC PROTECTION</b>
<b>PORTFOLIO LEADER</b>	<b>CLLR J R JONES</b>

## **1. BACKGROUND**

- 1.1 Within the Public Protection Unit there are two teams that deal with food safety enforcement, namely the food hygiene and the food standards teams. The work of these teams is to enforce food safety legislation and to promote food safety within food businesses located in Gwynedd.
- 1.2 The Food Standards Agency (FSA) requires all local authorities to produce a service delivery plan in order to comply with a framework agreement published in September 2000. The FSA requires local authority members to endorse the food safety service delivery plan for their area. Local authorities are periodically audited against this agreement.
- 1.3 The framework agreement details what should be included in the service delivery plan which is designed to demonstrate a broad range of activities, these include;
- The planned inspection programme for businesses
  - How we deal with requests for services and complaints
  - The sampling programme including data collection and analysis; and
  - Activities directed to promoting food safety and standards issues.
- 1.4 Whilst the local food service delivery plan is an expression of our commitment to develop the food safety service, the FSA will use information contained within the plan to assess our delivery of the service and compare our performance against other authorities. The FSA have legal powers to take over the management of the food service from local authorities who fail to meet performance standards.
- 1.5 As food safety enforcement is one of the matters that cannot be a function of the Board, the Council decided, when amending the Constitution in the meeting held on July 27<sup>th</sup>, 2006, to delegate the work of approving the plan to the Licensing Committee.

## **2. THE PLAN**

- 2.1 The food safety service delivery plan for 2008/09 is submitted as an appendix to this report.
- 2.2 The priorities of both teams transfer to the Service's improvement plan with key indicators for different activities. By incorporating the food safety delivery plan into the Council's performance management system in this way, the Head of Service, Strategic Director and Portfolio Leader can monitor the progress against the priorities on a quarterly basis, and report to the Resources and Corporate Scrutiny Committee as appropriate.

## **3. RECOMMENDATION**

Members of the committee are requested to approve the Food Safety Service Delivery Plan for 2008/09.